

**FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE OF THE
BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Thursday, 4 June 2015**

Minutes of the meeting of the Finance, General Purposes and Estates Sub-Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashted Park, Surrey, KT21 1ET on Thursday, 4 June 2015 at 10.30 am

Present

Members:

Stuart Fraser (Chairman)
Michael Bramwell
Deputy Brian Harris

In attendance

Vivienne Littlechild

Officers:

Jacqui Daniels	Town Clerk's Department
Steve Telling	Chamberlain's Department
Philip MacDonald	Headmaster, City of London Freeman's School
Sue Williams	Bursar, City of London Freeman's School
Vicky Buckman	Deputy Head, City of London Freeman's School
Andrew Shorten	City Surveyor's Department

1. APOLOGIES

Apologies for absence were received from Roger Chadwick and Philip Woodhouse.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations of interest under the Code of Conduct relating to items on the agenda.

3. MINUTES

RESOLVED: That public the minutes of the Finance, General Purposes and Estates Sub Committee meeting held on 10 November 2014 be approved as an accurate record subject to 'Mark Beach' in the list of officers present being amended to read 'Matt Robinson'.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no items of public urgent business.

6. **EXCLUSION OF THE PUBLIC**

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item No.
7

Exempt Paragraph
3

7. **MINUTES**

The non-public minutes of the meeting held on 10 November 2014 were considered and approved as a correct record.

8. **ARREARS OF FEES**

The Sub Committee considered and approved a report of the Headmaster in respect of arrears of fees.

9. **SERVICE BASED REVIEW UPDATE**

Governors considered a report of the Headmaster updating them on the Service Based Review savings for the School.

10. **ASHTEAD PARK SECURITY**

Governors received a report of the Headmaster concerning the security of the School site.

11. **RISK**

Governors received a report of the Headmaster reviewing the risk management strategy for the School and the evaluation of risks by the Senior Management Team.

12. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent non-public items.

The meeting ended at 11.25 am

Chairman

Contact Officer: Jacqui Daniels
tel. no.: 020 7332 1480
jacqui.daniels@cityoflondon.gov.uk